



CHILTON TOWN COUNCIL

NOTICE OF ORDINARY MEETING

4th March 2020

Dear Councillor,

The Ordinary Meeting of Chilton Town Council will be held in The Council Chamber at Hutton house, Durham Road, Chilton, County Durham commencing **at 6pm on Tuesday 10th March 2020**, and you are summoned to attend.

This is a public meeting.

If there is anything on the agenda that you would like further information on, or that you are unclear of, please do not hesitate to contact me.

Yours sincerely

P Cant

Pauline Cant LL.B(Hons) DMS MBA CiLCA

Town Clerk

AGENDA

1. Apologies for absence -to receive any apologies for absence.
2. Declarations of Interests- to receive any declarations of interests as required by the Members Code of Conduct.
3. Members Dispensations – To consider written requests for dispensations from Members who have declared interests.
4. To approve the Draft Minutes of the Ordinary meeting on 11th February 2020 (to follow).
5. To approve the Draft Minutes of the Finance meeting on 19th February 2020 (to follow).
6. To approve the Draft Minutes of The Special Meeting on 20th February 2020 (to follow).
7. Mayors Report.

8. Public Participation

To adjourn the meeting to permit members of the public to make representations or ask questions on any item of business included on the agenda (maximum of 20 minutes). The meeting will then be resumed.

9. Clerks report on actions from last meeting (for information only, to follow.

10. County Councillors Report (attached).

11. Chilton Miners Welfare Recreation Board

To receive a report from the Chair of the management Board relating to the work of the Charity.

12. Establishing Town Council Priorities – Corporate Plan and Annual Report Preparation and distribution.

13. Chilton & Windlestone – Horticultural Show (Councillor J. Cairns).

14. County Durham Day – 20th March 2020

15. VE Weekend Update

16. Ground Maintenance Services

17. Planning Applications Received

18. Banking Reconciliation (attached)

19. Budgetary Control

20. Review of Internal Control (D Shingleton)

"Since the dispatch of the Agenda for this meeting the Mayor has agreed to exercise her statutory discretion to consider the following item, not included on the previously circulated agenda, in exercising her discretion the Mayor has agreed that the following item needs to be considered as a matter of urgency in order to expedite Council business

ADDITIONAL ITEM

21. ALLOTMENT RENT REVIEW

a) to consider the previously circulated report of David Banks from the Northern Counties Allotment Association (David Banks will be in attendance to advise & assist members in relation to his report)

b) to consider recommendations put forward by the members present at the Special Council Meeting held on March 4th 2020

22. Exclusion of Press and Public

In accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the Council will be asked to resolve that the public and representatives of the press shall be excluded from the meeting during consideration of the following items of business on the grounds that publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

1. Storage Containers at Miners Welfare
2. Cemetery Extension
3. Ground Maintenance Contract 2020/21
4. Photocopier Contract Update