



CHILTON TOWN COUNCIL

IN ATTENDANCE

Councillors Alan Bruce, Elizabeth Bruce, Lenny Potts, Stuart Sutherland, Victor Collinson, and Julie Cairns

OM 10/11/20 01 APOLOGIES FOR ABSENCE – Councillors Michael Young, Lily Dixon and Peter Davies

OM 10/11/20 02 DECLARATIONS OF INTERESTS -None received

OM10/11/20 03 DISPENSATIONS- None received

OM10/11/20 04 MAYORS REPORT The Mayor gave a verbal report advising that she had attended and laid a wreath at the War Memorial on Remembrance Sunday on behalf of the Chilton Community in accordance with social distancing requirements. She further advised that the Community defibrillator funded by her fundraising and a grant from the North East Ambulance Service had been installed at Hutton House.

OM 10/11/20 05 COUNTY COUNCILLORS REPORT – No report was submitted in light of Covid Lockdown.

OM 10/11/20 06 MINUTES

Following consideration of the previously circulated minutes of the Ordinary Council Meeting held on 20th October 2020 the following amendments were made

1. The addition of Councillor Julie Cairns to the list of Members in attendance,
2. The fact that Councillor Lily Dixon had apologised and left the meeting at 7.45pm and
3. The fact that Councillor Peter Davies and ex Councillor Dave Allanson had left the meeting prior to the discussion of the HR matters.

IT WAS AGREED that the minutes were a true and correct record of the meeting.

Following consideration of the previously circulated minutes of the Allotments Committee held on 22nd October 2020 the following amendment was made

1. The addition of Councillor Julie Cairns to the list of Members in attendance, **IT WAS AGREED** that the minutes were a true and correct record of the meeting.

OM 10/11/20 07 GROUNDS MAINTENANCE WORKING GROUP RECS

Following a verbal report from Councillor Sutherland in his capacity as Chair of the Grounds Maintenance Working Group **IT WAS AGREED to note that**

1. Councillor Sutherland would be providing aerial photos of the areas of land that Chilton Town Council had the responsibility to maintain.
2. Councillor Cairns would look to marking up an OS map to show these areas.
3. The Office staff would obtain copies of all title deeds in relation to these areas.

OM 10/11/20 08 AD HOC WORKS TO LAND AT THE CORNER OF LYNDHURST ROAD

Following consideration of the recommendations from the previously held Finance and Planning Committee **IT WAS AGREED** to confirm the recommendation made that the contract be awarded forthwith to Richard Wilkinson Tree Care for a contract sum of £8,770.00 plus £400.00 for additional planting works, this tender being the lowest priced tender that complied fully with all aspects of the tendering process.

OM10/11/20 09 PURCHASE OF ADDITIONAL COMMUNITY DEFIBRILATOR

Following a verbal report from the Chair detailing that the Council have budgeted £1000 towards an additional community defibrillator **IT WAS AGREED** that the Office Manager and/or the Chair would make contact to see if an additional community defibrillator could be sited at the garage.

OM10/11/20 10 EXCLUSION OF THE PRESS AND PUBLIC

IT WAS AGREED that in accordance with Paragraph1(2) of The Public Bodies (Admission to Meetings) Act 1960 that the press and public shall be excluded from the meeting during the consideration of the remaining items on the Agenda on the grounds that publicity would be prejudicial to the public interest due to the confidential nature of the business transacted

OM 10/11/20 11 UPDATE FROM MAYOR RE HR ADVICE

Following a verbal report from the Mayor in relation to advice received from Durham County Council's H.R. Department in relation to the proposed staff appraisal scheme **IT WAS AGREED** that a Meeting of the H.R. Committee would be convened at a time most suitable to Members of the HR Committee as soon as possible with appropriate support for Members from Durham County Council HR department.

OM 10/11/20 12 ADDITIONAL ITEM OF BUSINESS USING THE CHAIRS STATUTORY DISCRETION

The Mayor then advised the meeting that she was going to exercise her statutory discretion to consider an urgent item of business not detailed on the previously circulated and published agenda, in order to expedite Council business so that the Council could move forward and concentrate on the pressing matters of setting the budget and agreeing the precept for the next financial year.

The Mayor explained that the COVID pandemic had meant that regulations had been passed so that it was not necessary for Council's to hold an Annual Council Meeting

Minutes of the Ordinary Meeting of Chilton Town Council held remotely via zoom on 10th November 2020 – on the rising of the Finance & Planning Committee

in 2020 but that some Councillor's had expressed the desire for an Annual Meeting of Chilton Town Council to be held in this Municipal Year.

Following discussion **IT WAS AGREED** that Chilton Town Council would not hold an Annual Meeting in this Municipal Year.