



# CHILTON TOWN COUNCIL

**Minutes of a meeting of Chilton Town Council Allotment Committee**  
held at Hutton House, Chilton, County Durham, on  
Thursday 16th June 2022

**Chairman:** *Councillor S.Sutherland*

**Present:** *Cllrs.,J.Houlihan, P.Malpas, P.Davies*

**In attendance:** J.Robinson Town Clerk, Mrs. A.Hall.

**Members of the public:** *7 members of the public*

## **ALL20.0.0/212. APOLOGIES**

Cllr. M.Young, J.Cairns, E.Bruce, K.Hornsby.

## **ALL21.0/22 DECLARATION OF INTERESTS**

none required

## **ALL22.0/22. MEMBER DISPENSATION**

None.

## **ALL23.0/22 CHAIRMANS REPORT**

Cllr.S.Sutherland advised his report/comments will be covered by the agenda.

## **ALL24.0/22 TENANT PARTICIPATION**

Tenants raised the following issues:-

- a, lock on WCT1 fence, glass been glued to lock, it was agreed to investigate cost of replacement lock and keys
- b.water is running constantly on WCT1
- c. request to re-issue tenancy bye laws and contract, advised this is done every year when rent is due
- d. a question was asked about what percentage needs to be cultivated, they were advised 75%
- e. a request to remove 2 trees from an allotment, Town Clerk to visit tenant
- f. a lengthy discussion took place regarding mayors tail.

## **ALL 25.0/22 REPORT ON CURRENT ALLOTMENT ISSUES**

- a. 4 tenants still to pay renewal
- b. in the process of meeting 13 prospective tenants

## **ALL26.0/22 INSPECTIONS**

Chairman advised all sites have now had their first inspection and the next round is July. It was agreed future inspections be undertaken by Cllrs. J.Houlihan, S.Sutherland and P.Davies.

## **ALL27.0/22 POLICY RENEWAL**

The Chairman advised all members of Council have received draft policies being considered at the meeting, no questions have been submitted.

a. Allocation Policy:- It was proposed by Cllr. S.Sutherland, seconded by Cllr. J.Houlihan and agreed to adopt the Policy.

b. Inspection Policy, It was proposed Cllr. S.Sutherland and seconded Cllr. J.Houlihan and agreed to adopt the Policy

## **ALL28.0/22 WATER/GREEN PROJECT**

The Town Clerk advised the Town Council had agreed the Invest to Save Project and are awaiting a response from Green Project Team.

## **ALL29.0/22 REPORT ON CURRENT TENANCY ISSUES**

The Town Clerk and Mrs. A.Hall presented a report on current issues (copy on file redacted for GDPR)

## **ALL30.0/22 EXCLUSION OF THE PUBLIC**

Cllr. S.Sutherland proposed, seconded by Cllr. P.Malpas and carried that due to the nature of the business to be transacted that the press and public be excluded from the remainder of the meeting.

## **ALL31/22 FORMER TENANTS**

Members received a report on former tenants and follow up issues.

## **ALL32/22 FENCING POSTS**

It was agreed to purchase 10 further posts to finish the renewal of fencing adjoining the By-pass and 10 for future usage during the year, same have been ordered.

## **ALL33/22 COMMITTEE BUDGET**

The Town Clerk and Mrs. A.Hall presented the Committees April budget statement and answered members questions, report noted and received. It was agreed to use drone photographs in September and April and add to agenda.

## **ALL34.0/22 NEXT MEETING**

To be 21st July 2022 in Hutton House 10.30am

Signed:-  
Mayor of Chilton  
12th July 2022