



CHILTON TOWN COUNCIL

Mayor Cllr. P. Malpas

Minutes of a meeting of Chilton Town Council
held at Hutton House, Chilton, County Durham, on
Tuesday 12th December 2023.

Chairman: *Councillor P. Malpas (Mayor)*

Present: *E. Bruce, J. Cairns, J. Houlihan, K. Hornsby, P. Herbert, V. Collinson, S. Sutherland.*

In attendance: Mr. J. Robinson Town Clerk

Members of the public: 2 members of the public present

FC131.0/23. APOLOGIES

M. Young (work commitments), C. Kipling (family commitments)

FC132.0/23 DECLARATION OF INTERESTS

No declaration of interests made.

FC133.0/23 MEMBER DISPENSATION

None required.

FC134.0/23 MAYORS REPORT

Cllr. P. Malpas advised members of the following:-

- A. On behalf of the Council, she had along with Cllrs. E. Bruce and P. Herbert attended Ferryhill Civic Carol Service
- B. She had officiated at the Christmas Light Switch On, Wreath Making and Greet and Meet Santa
- C. She had unveiled the Letters to Heaven Post Box
- D. She had visited Chilton Academy to choose the winning Christmas Card and to present the winning prizes.
- E. She had attended the Junior Town Council meeting.
- F. She had attended our own Civic Carol Service

FC135.0/23 COUNTY COUNCILLOR REPORT

Cllr. J. Cairns informed members of the following:

- a. The Full County Council meeting had been held early December.
- b. She had attended a meeting of Durham and Darlington Fire Authority and their away day
- c. She had attended Chilton Town Civic Carol Service.

FC136.03 MINUTES OF FULL COUNCIL HELD 14th November 2023

Cllr. S.Sutherland proposed, seconded by Cllr. V.Collinson and agreed the minutes and recommendations contained therein.

FC133.0/23 PUBLIC PARTICIPATION

The Members of the public raised the following issues:-

- a. There needs to be an additional entrance to the new estate. Cllr. J. Cairns advised the planning permission has been granted as per the plan and it would be difficult to change. She would however raise the residents concern with the planning department and get back to the lady herself.
- b. Concern at the footpaths, trees on Prospect Terrace. Both Cllr. J. Cairns and S.Sutherland agreed to take this up with DCC on their behalf.

FC134.0/23 REPORT ON ASB MEETING

The Town Clerk gave a report on the meeting attended by Cllrs. S.Sutherland, P.Herbert, E.Bruce, J.Houlihan and himself with DCC ASB Officer and the Head of Chilton Academy regarding a resident from John Herriot Court complaint about youths at the school playground. The outcome of the meeting the Head of Chilton Academy will report back to the Trustees and see if they would support CTC installing an extra CCTV Camera on the site and costings. This will then be reported back to Council. Members noted the report and await further reports from Chilton Academy. DCC have agreed to discuss this with resident who complained.

FC135.0/23 CORRESPONDENCE

- A. Card of thanks for donation from Chilton Age Concern
- B. Card of thanks from RBL for the work undertaken at Remembrance and the tin in Reception collected £109.21.
- C. NACO Newsletter advising of the arrangements for Operation London Bridge and NACO AGM on the 6th of March.

FC138.0/23 PLANNING

There were no plans for members to consider at this time.

FC139.0/23 MONTHLY ACCOUNT RECONCILIATION

Town Clerk presented November accounts, and these were approved proposed Cllr. J.Carins and seconded Cllr. S.Sutherland

FC140.0/23 ALLOTMENT COMMITTEE MATTERS

Members were advised the November meeting of the committee was not quorate therefore issues referred to Full Council.

- a. Current Annual Budget:- members noted the overspend was mainly due to fencing and repairs. The committee were asked to monitor this and report back to February meeting on anything outstanding for this current civic year.
- b. It was proposed Cllr. S.Sutherland seconded Cllr. J. Cairns and agreed to increase allotment rental across all bandings by 5% as of 1st April 2025. Cllr. P.Herbert declared an interest and took no part in the voting process.
- c. Tenancy revised documentation and 2024 lease. It was proposed Cllr. S.Sutherland, seconded by Cllr. E.Bruce and agreed that members contact Town Clerk within 72 hours of any alterations they wished to make, and after this time documents to be agreed. Cllr. P.Herbert declared an interest and took no part in the matter.
- d. It was agreed to hold a tenants open meeting on the morning of Saturday 20th January 2024 in Chilton WMC Club.

FC141.0/23 CEMETERY COMMITTEE

- a. Members considered the current budget outturn. They noted a potential large sum will be need in regard to trees before the end of the civic year.
- b. It was proposed Cllr. J. Cairns seconded by Cllr. S.Sutherland and agreed to raise cemetery fees as of 1st April 2024 by 5%.

FC142.0/23 COMMUNITY COMMITTEE

- a. Members considered the current budget outturn, noting the Christmas events still need to be processed onto Rialtas.
- b. It was agreed on a proposal by Cllr. J. Cairns seconded Cllr. K.Hornsby to pay Chilton Miners Welfare the £2000 rental fee for the use of the Charlie Wayman field for the show and fireworks.
- c. It was agreed to hold the Community Champion Competition beginning January 2024.

FC143.0/23 POLICY AND RESOURCES COMMITTEE

- a. Members considered the various outturns for this committee.
- b. On a proposal by Cllr. J. Cairns seconded Cllr. V.Collinson and agreed to raise all fees covered by this committee by 5% during the 2024/25 civic year.

FC144.0/23 2024 BUDGET.

Members considered the draft 2024 budget. Cllr. J.Carins proposed seconded by Cllr. S.Sutherland and agreed to in principle accept the budget but to increase the Civic Carol Service by £300 and whilst agreeing the inspection post to request further details/job description . It was agreed to finalise the budget at the January meeting and to invite Mr. D.Shingleton to the meeting. Cllr. J. Cairns advised members that there is a need to consider increasing the grant to the Miner's Welfare Charity by £500 for a 3 year period. It was agreed to factor this into the final budget documentation for the January meeting and Cllr. J. Cairns will prepare a report for the meeting on the reasons for this to be agreed.

FC145.0/23 MOTION TO EXCLUDE MEMBERS OF THE PUBLIC AND PRESS

Cllr. S.Sutherland proposed seconded By Cllr. J.Carins and agreed that due to the nature of the business to be transacted that the members of the public and press be excluded from the remainder of the meeting.

FC146.0/23 TEE SURVEY

Town Clerk advised that despite contacting several companies there is still only 1 tender for the work. Cllr. V.Collinson agreed to supply companies he is aware of who do the work required.

FC147.0/23 STANDARD BOARD DECISION

Town Clerk reported to members the outcome of the standards board and its recommendation for mediation. Members noted this and agreed to fund the mediation as required.

FC148.0/23 UPDATE OF REPAIR ISSUES

The Town Clerk advised members of recent issues across the council site, report and costs noted.

FC130.0/23 DATE OF NEXT MEETING

To be held on Tuesday 9th January 2024

Signed:

Mayor of Chilton
9th January 2024.