



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council Allotment Committee
held at Hutton House, Chilton, County Durham, on
Thursday 16th June 2022

Chairman: *Councillor S.Sutherland*

Present: *Cllrs.,J.Houlihan, P.Malpas, P.Davies*

In attendance: J.Robinson Town Clerk, Mrs. A.Hall.

Members of the public: *7 members of the public*

ALL20.0.0/212. APOLOGIES

Cllr. M.Young, J.Cairns, E.Bruce, K.Hornsby.

ALL21.0/22 DECLARATION OF INTERESTS

none required

ALL22.0/22. MEMBER DISPENSATION

None.

ALL23.0/22 CHAIRMANS REPORT

Cllr.S.Sutherland advised his report/comments will be covered by the agenda.

ALL24.0/22 TENANT PARTICIPATION

Tenants raised the following issues:-

- a, lock on WCT1 fence, glass been glued to lock, it was agreed to investigate cost of replacement lock and keys
- b.water is running constantly on WCT1
- c. request to re-issue tenancy bye laws and contract, advised this is done every year when rent is due
- d. a question was asked about what percentage needs to be cultivated, they were advised 75%
- e. a request to remove 2 trees from an allotment, Town Clerk to visit tenant
- f. a lengthy discussion took place regarding mayors tail.

ALL 25.0/22 REPORT ON CURRENT ALLOTMENT ISSUES

- a. 4 tenants still to pay renewal
- b. in the process of meeting 13 prospective tenants

ALL26.0/22 INSPECTIONS

Chairman advised all sites have now had their first inspection and the next round is July. It was agreed future inspections be undertaken by Cllrs. J.Houlihan, S.Sutherland and P.Davies.

ALL27.0/22 POLICY RENEWAL

The Chairman advised all members of Council have received draft policies being considered at the meeting, no questions have been submitted.

a. Allocation Policy:- It was proposed by Cllr. S.Sutherland, seconded by Cllr. J.Houlihan and agreed to adopt the Policy.

b. Inspection Policy, It was proposed Cllr. S.Sutherland and seconded Cllr. J.Houlihan and agreed to adopt the Policy

ALL28.0/22 WATER/GREEN PROJECT

The Town Clerk advised the Town Council had agreed the Invest to Save Project and are awaiting a response from Green Project Team.

ALL29.0/22 REPORT ON CURRENT TENANCY ISSUES

The Town Clerk and Mrs. A.Hall presented a report on current issues (copy on file redacted for GDPR)

ALL30.0/22 EXCLUSION OF THE PUBLIC

Cllr. S.Sutherland proposed, seconded by Cllr. P.Malpas and carried that due to the nature of the business to be transacted that the press and public be excluded from the remainder of the meeting.

ALL31/22 FORMER TENANTS

Members received a report on former tenants and follow up issues.

ALL32/22 FENCING POSTS

It was agreed to purchase 10 further posts to finish the renewal of fencing adjoining the By-pass and 10 for future usage during the year, same have been ordered.

ALL33/22 COMMITTEE BUDGET

The Town Clerk and Mrs. A.Hall presented the Committees April budget statement and answered members questions, report noted and received. It was agreed to use drone photographs in September and April and add to agenda.

ALL34.0/22 NEXT MEETING

To be 21st July 2022 in Hutton House 10.30am

Signed:-
Mayor of Chilton
12th July 2022

ALL18/22 TENANCY ALLOCATION

The following sites were allocated, Town Clerk to write to all potential tenants inviting them in for a handover meeting with Chair/Vice Chair of Allotment Committee and an Officer of the Council.

Name	plot no offered	date offered	Site or plot requested
Sophie Lee	126		WCT
Lisa Lathan	210		WCT210
Paul Worthington	119 / 120		Any WCT near 122
Brian Tilley	191		Any site
Jackson Pickering	156		Any site
Daniel Kirby	170		HW or WCT
Shaun Pearson	187		WCT
Colin George Urwin	155		WCT
Hayley Rogerson	211		Any
Kieran Bulmer	181		
Ronald McGuinness	217		Any
Lee Aunger	221		
Mark & Karen Mitchell	190		