



C H I L T O N T O W N C O U N C I L

ANNUAL COUNCIL MEETING

1st May 2024

You are summoned to attend the Annual meeting of Chilton Town Council to be held on Tuesday 14th May 2024 at Hutton House Durham Road, Chilton, County Durham, commencing at **6.00 p.m.**

AGENDA

Members of Council and public in attendance are advised the meeting, or part of, may be both recorded and photographs taken during the proceedings.

- 1. Election of Mayor for the 2024/25 Civic Year**
- 2. Acceptance of Office**
- 3. Election of Deputy Mayor for the 2024/25 Civic Year**
- 4. Acceptance of Office**
- 5. Mayor will undertake a presentation/thank you to the retiring Mayor (if required)**

- 6. Apologies**
To receive any requests for an acceptance of apology for absence and approve reasons for non-attendance.

- 7. Declaration of Interest**
Members are required to declare any disclosable pecuniary interests, other registerable interests, and non-registerable interests in any of the items included on the agenda in accordance with the Member Code of Conduct /Nolan Principles.

- 8. Member Dispensation**
To consider written requests for dispensations from members who have declared disclosable or non-disclosable pecuniary interests under section 33 of the Localism Act 2011.

- 9. Public Participation (on agenda items only)**
- 10. Standing Orders, Financial Regulations, Risk Register and Scheme of Delegation**
- 11. Code of Conduct**
- 12. Council Policies**
- 13. Asset Register**
- 14. Report on Council Committees**
- 15. Election of Internal Committees and election of Chair and Vice Chairs of each Committee**

- 16. Election to outside bodies: -**
 - a) CDALC (2 plus Clerk)**
 - b) Larger Local Council Forum (2 plus Clerk)**
 - c) Residents Forum**

17. **Municipal Dates for 2024/25**
18. **Annual Town Assembly held 28th May 2024**
19. **Annual Audit**
20. **Minutes of Chilton Town Council held on 9th April 2024.**
21. **Minutes of Allotment Committee held 15th April 2024**
22. **Correspondence**
23. **County Councillor report (JC)**
24. **Planning**
25. **Monthly Income/Expenditure Report (Clerk)**
26. **Community Grants**
 - a. **Chilton Academy – purchase of outdoor sheds (£500) – decision required**
 - b. **Banner Committee – contribution to road closure for Miners Gala (£500) – approved at P&R Committee**
 - c. **Age Concern – contribution towards outings during the year (£500) – approved at P&R Committee**
 - d. **Chilton Community Fund – contribution towards planning for Harvest Festival**

27. **Neighbourhood Plan**
28. **Website (report of Clerk)**
29. **D-day Commemoration**

30. **In accordance with Paragraph 1(2) of ‘The Public Bodies (Admission to Meetings) Act 1960, the Council will be asked to resolve that the public and representatives of the press shall be excluded from the meeting during consideration of the following items of business on the grounds that publicity would/could be prejudicial to the public interest due to the confidential nature of the business to be transacted e.g. contractual and staffing matters or preparation of legal proceedings. No recording of the proceedings is allowed due to the confidential nature of items to be discussed.**

31. **Cemetery**
 - a) **Policy and resources**
 - b) **Community**
 - c) **Allotment**

32. **Disputed land**

Yours faithfully,

Mrs. A. Hall

Deputy / Acting Town Clerk, 1st May 2024