



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council
held at Hutton House, Chilton, County Durham, on
Tuesday 11th October 2022 at 6.30pm

Chairman: *Councillor M. Young (Mayor)*

Present: *E. Bruce, J. Cairns,
V. Collinson, P. Davies, J. Houlihan, P. Malpas, S. Sutherland, P. Herbert*

In attendance: Mr. J. Robinson Town Clerk

Members of the public: no members of the public present

OM96.0/22. APOLOGIES

Cllrs A. Bruce, K. Hornsby, L.. Rundle

OM97.0/22 DECLARATION OF INTERESTS

None

OM98.0/22. MEMBER DISPENSATION

None.

OM99.0/22 PUBLIC PARTICIPATION

No issue raised.

O100.0/21 REPORT OF MAYOR

Cllr. M.Young advised he has no issues to raise other than the items covered by the agenda.

OM101.0/22 MINUTES OF CHILTON TOWN COUNCIL HELD ON 27th SEPTEMBER 2022

The minutes and recommendations therein were agreed, proposed Cllr. P. Davies and seconded by Cllr. P. Malpas.

OM102.0/22 MINUTES OF COMMUNITY MEETING HELD ON 27th SEPTEMBER 2022

The minutes and recommendations were approved and accepted with the alteration that Cllr. E. Bruce seconded the fireworks be free for 2022, proposed Cllr. S. Sutherland seconded J Cairns.

OM103.0/22 MINUTES OF ALLOTMENT COMMITTEE HELD ON 15TH SEPTEMBER 2022

The minutes and recommendations therein were agreed, moved Cllr. J. Cairns and seconded by Cllr P Davies.

OM104.0/22 MINUTES OF POLICY AND RESOURCES COMMITTEE HELD ON 27TH SEPTEMBER 2022

The minutes and recommendations therein were agreed, moved Cllr. J. Cairns seconded by Cllr. P. Davies.

OM105.0/22 MINUTES OF CEMETERY COMMITTEE HELD ON 27TH SEPTEMBER 2022

The minutes and recommendations therein were agreed, moved Cllr. J. Cairns seconded by Cllr. P. Davies.

OM106.0/22 EXTERNAL AND AUDIT

Members noted both the Mazars External Audit Report and that of the Internal Audit. 2 items had been raised, the publication of Notice Public Right to see un-audited accounts, it had been uploaded onto 2021 Finance Record and has now been lodged under 2022 Finance. In future years it will be uploaded onto current years file, e.g., 2022/23 will be uploaded into 2023. Reference was also made to separating the Miners Welfare Charity, this will be done and separate commencing 1st April 2023.

Both External and Internal Audit Reports noted and agreed, proposed Cllrs. J. Cairns seconded Cllr. P. Davies.

OM107.0/22 CORRESPONDENCE

- 1.0 County Durham and Darlington- NHS Electronic Patient Records, noted
- 2.0 DCC Anti -Social Behaviour Policy Consultation, received, comments to Town Clerk to forward onto DCC
- 3.0 Community Prevent Training 18th October, received
- 4.0 Royal Mail advising of Industrial Action strike days.

OM108.0/22 COUNTY COUNCILLOR REPORT

Cllr. J. Cairns advised members she had attended the normal series of meetings, She wished to specifically raise to members attention: -

- 1.0 She has been involved in the new Bus Stops to go on both sides of the road going down to Rushyford, and they will be in situ mid - October
- 2.0 She had taken up the issues raised with Highways at the last meeting and work will be completed. Town Clerk advised the bin/area in front of dentists next to Eden

Terrace has been referred back to Town Council by DCC, but it is DCC land. Cllr. Cairns agreed to raise the issue with DCC Environment services.

OM109.0/22 PLANNING

There were no planning matters to discuss

OM110.0/22 MONTHLY ACCOUNT RECONCILIATION

Members approved monthly accounts for payment

OM111.0/22 BUDGET PLANNING

Town Clerk presented the proposed timeline for the 2023/24 Budget. Members to begin looking at the draft in November. He requested members also involve Mr. D. Shingleton to assist in the process. This was agreed.

OM112.0/22 QUEEN ELIZABETH REMEMBRANCE

Members considered various suggestions regarding ways to remember the late Queen Elizabeth. It was proposed Cllr. P. Malpas, seconded by Cllr. J. Cairns and unanimously agreed to rename the refurbished Pentland Play area when completed to The Queen Elizabeth Second Park.

OM113.0/22 EXCLUSION OF PRESS AND PUBLIC

It was proposed Cllr. J. Cairns seconded by Cllr. S. Sutherland and carried to exclude press and public from the remainder of the meeting.

OM114.0/22 ELECTRICAL INSPECTION

The Town Clerk reported on the recent electrical inspection of Hutton House and the need to replace/repair 8 lights. It was agreed to obtain quotes from our contractor to undertake this work.

OM115/22 LAND ADJACENT TO HUTTON HOUSE

Cllr. M.Young and Town Clerk advised a contract with the solicitors is due shortly and will be presented to Policy and Resources to agree.

OM116/22 PLOTS 1 TO 15 CEMETERY

Cllr. M.Young advised members of an issue that arose regarding this area. It was agreed the Clerk continue to investigate and to report back to the October Cemetery Committee.

Signed:-
Mayor of Chilton
8th November 2022