



CHILTON TOWN COUNCIL

Minutes of the Annual Meeting of Chilton Town Council

held at Hutton House, Chilton, County Durham on
Tuesday, 14th May 2024

Chairman (for first item only): *Councillor P Malpas*

Present: *Councillors E. Bruce, J. Cairns, V. Collinson, D. English, P. Herbert, K. Hornsby, J. Houlihan, C. Kipling, S. Reece, S. Sutherland and M. Young.*

In Attendance: Mr D Shingleton, acting as Town Clerk for the meeting.

There were no members of the public present.

1. APOLOGIES

There were no apologies as all members were in attendance. However, Mr J Robinson, Town Clerk, was unable to attend.

2. ELECTION OF MAYOR

It was proposed and seconded that Councillor S Sutherland be elected as Mayor of Chilton Town Council for the Civic Year 2024/25. There were no other nominations and Councillor Sutherland was unanimously confirmed as Mayor.

3. ACCEPTANCE OF OFFICE

Councillor Sutherland signed the Declaration of Acceptance of Office, which was countersigned by Mr Shingleton, as acting Town Clerk. Councillor Sutherland thanked members for electing him to the role, and Councillor Malpas for her year in office as Mayor. He stated that he would fulfil the role to be best of his ability for the benefit of the people of Chilton.

4. ELECTION OF DEPUTY MAYOR

It was proposed and seconded that Councillor P Malpas be elected as Deputy Mayor of Chilton Town Council for the Civic Year 2024/25. There were no other nominations and Councillor Mapas was unanimously confirmed as Deputy Mayor. There was one abstention.

5. ACCEPTANCE OF OFFICE

Councillor Malpas signed the Declaration of Acceptance of Office, which was countersigned by Mr Shingleton, as acting Town Clerk. Councillor Malpas thanked Members for electing her to the role and committed to support the Mayor through the year.

6. ELECTION OF INTERNAL COMMITTEES

Membership of the Council's internal committee was AGREED as follows:

COMMUNITY COMMITTEE

Cllr P Malpas (Chair)
Cllr E Bruce (Vice Chair)
Cllr K Hornsby
Cllr J Houlihan
Cllr P Herbert
Cllr S Reece Cllr S Sutherland
Cllr D English

ALLOTMENTS

Cllr S Sutherland (Chair)
Cllr J Houlihan (Vice Chair)
Cllr P Malpas
Cllr V Collinson
Cllr E Bruce
Cllr S Reece
Cllr C Kipling

HUMAN RESOURCES (HR)

Cllr S Reece (Chair)
Cllr E Bruce (Vice Chair)
Cllr P Malpas
Cllr P Herbert
Cllr S Sutherland
Cllr J Houlihan
Vacancy

POLICY & RESOURCES

Cllr S Reece (Chair)
Cllr V Collinson (Vice Chair)
Cllr P Malpas
Cllr J Houlihan
Cllr E Bruce

Cllr P Herbert

CEMETERY

Cllr P Malpas (Chair)
Cllr P Herbert (Vice Chair)
Cllr V Collinson
Cllr J Houlihan
Cllr E Bruce
Cllr D English
Cllr S Sutherland

7. ELECTION TO OUTSIDE BODIES

CDALC

Town Clerk Town Clerk
Cllr S Reece Cllr J Cairns
Cllr E Bruce Cllr S Sutherland

RESIDENTS ASSOCIATION

Town Clerk
Cllr S Reece
Cllr P Herbert

LARGER COUNCILS FORUM

8. MUNICIPAL DATES FOR THE YEAR 2024/25

The dates for the meetings of Council and Committees for the year 2024/25 be AGREED in accordance with the schedule provide, with the addition of monthly meetings of the HR Committee, to be AGREED. In addition, it was also AGREED that the meeting of the Policy and Resources Committee scheduled for 28 May 2024 be moved back by one week to 4 June 2024 to avoid a clash with the Annual Town Assembly.

9. ANNUAL TOWN ASSEMBLY

The annual town assembly meeting will be held in St Aidan's Church Hall on Tuesday, 28 May 2024.

10. PRESENTATION/THANK YOU BY THE MAYOR

The newly elected Mayor, Councillor Sutherland, repeated his thanks to the retiring Mayor, Councillor Malpas, who was due to present a cheque for £2,000 to the Great North Air Ambulance as a result of fundraising during her year in office.

There being no further business the Annual Council meeting was closed

Cllr S. Sutherland
Mayor
11th June 2024