



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council
held at Hutton House, Chilton, County Durham, on
Tuesday 18th April 2023.

Chairman: *Councillor M. Young (Mayor)*

Present: *E. Bruce, J. Cairns, V. Collinson,
P. Herbert, P. Malpas, S. Sutherland.*

In attendance: Mr. J. Robinson Town Clerk

Members of the public: no members of the public present

OM1.0/23. APOLOGIES

Cllr. A. Bruce (ill health), K. Hornsby (family), L. Rundle (family), P. Davies (illness).

OM2.0/23 DECLARATION OF INTERESTS

Cllrs. J. Cairns, S. Sutherland in respect of any matters referring to Durham County Council.
Cllr. P. Herbert in respect of being an allotment tenant.
Cllr. S. Sutherland, V. Collinson, E. Bruce regarding application by Chilton Academy

OM3.0/23 MEMBER DISPENSATION

None.

OM4.0/23 PUBLIC PARTICIPATION

None

OM5.0/23 REPORT OF MAYOR

Cllr. M. Young congratulated Cllr. K. Hornsby and his partner on the recent birth of their second child. Flowers have been sent to the family on behalf of the Council.

OM6.0/23 MINUTES OF CHILTON TOWN COUNCIL HELD ON 14TH MARCH 2023

Cllr. J. Cairns proposed seconded by Cllr. S. Sutherland and agreed to accept the minutes of the Full Council and recommendations therein.

OM7.0/23 MINUTES OF ALLOTMENT COMMITTEE 20TH MARCH 2023

Cllr. P. Malpas proposed, seconded Cllr. S. Sutherland and carried unanimously both the minutes and recommendations therein.

OM8.0/23 MINUTES OF COMMUNITY COMMITTEE HELD ON 14TH MARCH 2023

Cllr. J. Cairns proposed and seconded Cllr. S. Sutherland and agreed unanimously.

OM9.0/23 COUNTY COUNCILLOR REPORT

Cllr. J. Cairns reported on the following issues:

- a. She had attended the Safer and Stronger Scrutiny Committee
- b. She had been involved in several local issues.
- c. She had attended the recent meeting of the CFA.
- d. She has allocated the Towns and Villages funding to the Miners Welfare play area.
- e. Her neighbourhood budget has been allocated to various groups as well as £15,000 towards upgrading the Miners Welfare building.

Cllr. V. Collinson requested she investigate highway issues as a direct problem from staff at NERAMS parking on main roads. Cllr. J. Houlihan also referred to the use of sirens during the night even though not needed whilst in the village area. Cllr. J. Cairns and Town Clerk to take forward.

OM10.0/23CORRESPONDENCE

- a. Several issues raised by residents to Council office had been reported to DCC, copies of reports on file.
- b. Various Civic invites, received. The Mayoral Investiture at Hartlepool as an event in the new civic year has been accepted on behalf of the new Mayor and a place has been booked on the Civic Heads training for the new Mayor also.
- c. Various training dates for both members and Officers circulated (via email), received.
- d. An email from Cllr. E. Bruce regarding issues in the Cemetery has been actioned.
- e. Hedgehogs R Us, received.
- f. Email from Cllr. S. Sutherland regarding signage of businesses premises Durham Road, actioned
- g. Several emails/press releases from DCC Community Action Team launching their 8-week programme in Chilton.

OM11.0/23 PLANNING

One application for consideration, but no comments made: -
DM/23/00702/FPA.

OM12.0/23 ANNUAL TOWN ASSEMBLY

Members were advised Annual Town Assembly has been confirmed with Church Secretary for Tuesday 2nd May 2023 at 7pm in St. Aidan's Church Hall.

OM13.0/23 MONTHLY MEETING DATES

Monthly meeting dates circulated, agreed same.

OM14.0/23 MONTHLY INCOME/EXPENDITURE REPORT

- a. Cllr. J. Cairns proposed and seconded by Cllr. M. Young and agreed to accept monthly finance report.
- b. Town Clerk advised the application for business rate relief has been granted for Hutton House, but Cemetery will still need to pay business rates.

OM.15/23 CHILTON PLANTING OF TUBS

Members agreed to involve youth groups in this year's planting of the tubs and to purchase signs to go into the tubs recognising each group.

OM16/23 CORONATION

The Town Clerk advised members of the current plans for the weekend.

OM17.0/23 CHILDRENS FUNERAL FUND

The Town Clerk advised members of the above fund from central government funds. Members noted the report and agreed to advise all undertakers of its existence.

OM18.0/23 CEMETERY MEMORIAL GARDEN

To be held 21st April 2023 at 3.30pm.

OM19.0/23 COMMUNITY GRANT APPLICATIONS

- a. Application for £500 from Chilton Academy regarding the renovation programme for the former school garden. It was proposed Cllr. J. Cairns seconded by Cllr. M. Young and carried to donate £500 from community grant.

Cllrs. S. Sutherland, P. Herbert, V. Collinson, E. Bruce declared an interest for this item and left the meeting.

- b. Application from Chilton Junior Football Club for £500 towards the purchase of a line marker. Cllr. J. Cairns proposed seconded by Cllr. S. Sutherland and agreed to donate £500 to the project from the community grant.

OM20.0/23 ANNUAL AUDIT

The Town Clerk advised the audit is being undertaken and the Internal Audit and Town Clerk reports will be presented to the June meeting.

OM21.0/23 GRAZING POLICY

Cllr. S. Sutherland advised whilst both the Hen Policy and Grazing Policy had been agreed specific numbers/amounts were needed. Cllr. S. Sutherland proposed seconded by Cllr. J.

Cairns and agreed for grazing land fee to be £220 be the minimum for smaller plots for 2023/24 and the upper limit of 12 hens for future allocated allotments. Current fees/numbers are currently excluded.

OM22.0/23 QUEEN ELIZABETH II PARK

Clerk advised several members had expressed concern at the standard of installation of the new equipment, and indeed Cllr. E. Bruce had forwarded photographs. Comments and photographs have been forwarded to DCC Play Team for comment.

OM23.0/23 UTILITY BANK ACCOUNTS

The Town Clerk advised both a current and deposit account have now been opened and as of 1st April 2023 the Town Council and Miners Welfare Charity accounts will be fully separated.

OM24.0/23 JUNIOR TOWN COUNCIL

Members received a report on the Annual General meeting of the Junior Town Council. Junior Mayor elected is Summer. They have also agreed to donate £300 towards the Chilton Academy Garden Project towards the Polytunnel. This payment was confirmed.

OM25.0/23 YOUTH CLUB

It was agreed to advertise for volunteers to assist in establishing a youth club. Town Clerk agreed to liaise with DCC regarding potential funding.

OM26.0/23 REGIONAL NAS AGM

It was agreed Cllr. S. Sutherland and Town Clerk attend on Council behalf.

OM27.0/23 LEGIONELLA TESTING

Members noted no issues were raised regarding the annual inspection.

OM28.0/23 EXCLUSION OF PRESS AND PUBLIC

It was proposed Cllr. J. Cairns seconded Cllr. S. Sutherland and agreed to exclude the press and public for the remainder of the meeting.

OM29.0/23 DISPUTED LAND

The Mayor and Town Clerk gave an update on the matter, report noted.

OM30.0/23 TENDERS

Member accepted the following tenders:

HIS to renovate Coal Tubs £645.00, Renovate Cemetery Noticeboard £245.00, Renovate central noticeboard £245, proposed Cllr. J. Houlihan and seconded Cllr. J. Cairns.

In respect of the block paving in the Cemetery. it was agreed members visit the site and it be discussed further at May Cemetery Committee.

OM31.0/23 DATE OF NEXT MEETING

The next meeting to be Annual Town Council and to be held on Tuesday 9th May 2023.

Signed: - *P. Malpas*

Mayor of Chilton
9th May 2023

