



CHILTON TOWN COUNCIL

Mayor Cllr. P. Malpas

Minutes of a meeting of Chilton Town Council
held at Hutton House, Chilton, County Durham, on
Tuesday 11th July 2023.

Chairman: *Councillor P. Malpas (Mayor)*

Present: *E. Bruce, J. Cairns, S. Sutherland, V. Collinson, J. Houlihan, P. Herbert.*

In attendance: Mr. J. Robinson Town Clerk

Members of the public: no members of the public present

FC51.0/23. APOLOGIES

Cllr. A. Bruce (ill health), M. Young (work commitments), K. Hornsby (family)

FC52.0/23 DECLARATION OF INTERESTS

Cllrs. E. Bruce and V. Collinson in respect of the Cemetery

FC53.0/23 MEMBER DISPENSATION

None.

FC54.0/23 REPORT FROM MAYOR

Cllr. P. Malpas reported on the events she had attended since the last meeting, Mayoress at Home in Spennymoor, Mayors Coffee morning Sedgefield, Mayoress at Home Newton Aycliffe. She had attended the Miners Banner Parade being organised by the Banner Committee and had laid a wreath at the War memorial. She had attended the Annual General meeting of Chilton Scouts. Her final event was to present trophies for the football charity event.

FC55.0.23 MINUTES OF FULL COUNCIL MEETING HELD ON 19TH JUNE 2023.

Cllr. S. Sutherland proposed seconded by Cllr. V. Collinson the approval of the minutes and recommendations of the June Full Council. This was carried.

FC56.0/23 MINUTES OF POLICY AND RESOURCES COMMITTEE HELD ON 27TH JUNE 2023

Cllr. S. Sutherland proposed, seconded by Cllr. V. Collinson and carried to endorse both minutes and recommendations therein.

FC57.0/23 MINUTES OF COMMUNITY MEETING HELD ON 27th JUNE 2023

Cllr. P.Malpas expressed concern at the change of venue for the August Fun Day from the Wheatsheaf to Pentlands and commented the programme of events have already been booked. It was proposed Cllr. P.Malpas seconded by Cllr. J.Carins to agree the minutes and recommendations of the Community Committee but to revert the venue of the August Funday to the Wheatsheaf. This was carried.

FC58.0/23 MINUTES OF CEMETERY COMMITTEE HELD ON 27TH JUNE 2023

Cllr. S.Sutherland proposed Cllr.V,Collinson seconded and agreed to endorse both minutes and recommendations therein.

FC59.0/23 MINUTES OF ALLOTMENT COMMITTEE HELD ON 19th JUNE 2023

Cllr. J. Cairns S.Sutherland proposed, seconded by Cllr. E.Bruce and agreed to agree the minutes and recommendations of this meeting.

FC60.0/23 MINUTES OF JUNIOR TOWN COUNCIL HELD ON 23RD JUNE 2023

Members noted the minutes and endorsed recommendations contained therein.

FC61.0/23 CORRESPONDENCE

The Town Clerk advised :_

- a. A number of emails had been circulated to members for information only.
- b. A letter of thanks from the District Scout Leader for the Councils continued support form Chilton Pack
- c. A series of emails had been sent by the Clerk and County Councillor J. Cairns regarding an unauthorised encampment next to the Cemetery. This is being monitored.
- d. DCC notification of across County reductions in LCTRS grant. Town Clerk advised it does not affect Chilton as no grant is received.
- e. Letter of thanks from Ms. Y. Gardner on behalf of Chilton Academy for the grants towards their Community Garden.

FC62.0/23 PLANNING

1 application was considered, and no objection raised, DM/23/01200/PNS Derek Parnaby Limited. Cllr. V.Collinson declared an interest due to family employed by the company and took no part in the item.

FC63.0/23 MONTHLY FINANCIAL RECONCILIATION

It was proposed Cllr. J. Cairns seconded by Cllr. S.Sutherland and agreed to accept the relevant documents and to approve payment of all invoices.

The Town Clerk advised the first indication of the 2024/25 Tax Base has arrived showing a potential increase of 4.8 properties resulting in £1067.71 increase.

Members considered a Community Grant application from Chilton Age Concern for a grant of £400 to assist in member activities. It was proposed Cllr. J. Cairns seconded by Cllr. S.Sutherland and agreed to award this grant. Clerk to present an update on the Community Fund to the September Policy and Resources Committee.

FC 64.0/23 CDALC ANNUAL GENERAL MEETING OFFICER NOMINATIONS

Members noted the letter, but no nominations made.

FC 65.0/23 LETTER BOX FOR LETTERS TO HEAVEN

Cllr. P.Malpas advised she had been approached by residents wishing to fundraise and provide a post box for the Cemetery linked to the Fishburn and Gedling Project. Members were concerned how the actual letters privacy was ensured. It was proposed Cllr. P.Malpas seconded Cllr. S.Sutherland to advise the residents Council agree in principle but need to seek advise regarding privacy of the letters. This was carried. Cllr. P.Malpas also agreed to the residents they will need to raise funds for both the post box and notification memorial stone.

FC66.0/23 EXCLUSION OF PRESS AND PUBLIC

Cllr. J. Cairns proposed and Cllr. S.Sutherland seconded and agreed to exclude press and public for the remainder of the meeting.

FC67.0/23 DISPUTED LAND

Town Clerk gave members an update on damage caused in front of the land at an estimated cost of repair/loss of £300. It was agreed to refer the matter to Council Solicitors for legal redress.

FC68.0/23 ISSUE IN CEMETERY

Town Clerk gave members a report on an issue that had occurred regarding the Cemetery. It was agreed a panel of members be established to investigate and report back to a special meeting of the Council 8th August 2023. It was moved Cllr. S.Sutherland seconded Cllr. M.Young suspend services from current contractor till matter resolved. This was carried.

FC69.0023 INSURANCE CLAIM

Town Clerk gave members an update regarding the current insurance claim. Report noted.

FC70.0/23 DATE OF NEXT MEETING

Special meeting in recess Tuesday 8th August 2023 urgent issues only.

Signed: -

Mayor of Chilton
12th September 2023