



# CHILTON TOWN COUNCIL

**Minutes of a meeting of Chilton Town Council Cemetery Committee**  
held at Hutton House, Chilton, County Durham, on  
Tuesday 27<sup>th</sup> February 2024.

**Chairman:** *Councillor S.Sutherland*

**Present:** *K.Hornsby, P.Malpas, E.Bruce, V.Collinson, J.Houlihan, P.Herbert*

**In attendance:** Mr. J. Robinson Town Clerk

**Members of the public:** no members of the public present

## **CEM65.0/23. APOLOGIES**

Cllr. J. Cairns (family), Cllr. C. Kipling (Holiday), Cllr. M.Young (work)

## **CEM66.0/23 DECLARATION OF INTERESTS**

Cllr. E.Bruce, V.Collinson due to having purchased plots in cemetery.

## **CEM67.0/23 MEMBER DISPENSATION**

None.

## **CEM68.0/23 PUBLIC PARTICIPATION**

None

## **CEM99.0/23 MINUTES OF 23<sup>RD</sup> JANUARY 2024**

No issues raised.

## **CEM70.0/23 GENERAL MAINTENANCE REPORT**

Town Clerk reported on the current position and report noted.

## **CEM71.0/23 CEMETERY EXTENSION**

To be placed on the March agenda when all members will be present.

**CEM72.0/23 CEMETERY REGULATIONS BOOKLET**

It was agreed to review this document as it was produced 15 year ago and needs updating.

**CEM73.0/23 EXCLUSION OF PRESS AND PUBLIC**

This was agreed, proposed Cllr. V.Collinson seconded by Cllr. S.Sutherland.

**CEM 74.0/23 TREE SURVEY**

Town Clerk reported 3 quotes have been submitted to undertake the tree survey in the Cemetery

1. £695
2. £8000
3. £485
- 4.

Proposed S.Sutherland seconded J.Houlihan and carried to accept quote 3 and to proceed with the survey.

**CEM74.0/23 DATE OF NEXT MEETING**

To be held 6pm on Tuesday 9<sup>th</sup> April 2024

Signed: -

Mayor of Chilton  
12<sup>th</sup> March 2024