



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council Allotment
held at Hutton House, Chilton, County Durham, on
Monday 15th April 2024 at 10.30am

Chairman: *Councillor S.Sutherland*

Present: *E. Bruce, P. Malpas, S. Reece*

Members of the public: 3 members of the public present

ALL1.0/24. APOLOGIES

Cllr. V. Collinson

ALL2.0/24 DECLARATION OF INTERESTS

None.

ALL3.0/24 MEMBER DISPENSATION

None.

ALL4.0/24 PUBLIC PARTICIPATION

The following issues were raised by tenant:-

- a. Trees
- b. Weeds
- c. Unoccupied allotment PT59

ALL5.0/24 MINUTES OF 25th FEBRUARY 2024 MEETING

Members noted there had been no meeting as it had not been quorate. Issues due to be raised had been dealt with and actioned at the December 10th 2023 meeting.

ALL6.0/24 REPORT ON ALLOTMENT ISSUES

Deferred to future meeting

ALL7.0/24 2024 TENANCY RENEWAL

Deferred to future meeting

ALL8.0/24 FENCING

A motion was put forward for the fencing at West Chilton Terrace to be 6ft. **AGREED:** Motion was approved by all members.

ALL9.0/24 INSPECTION / HANDYMAN

Deferred to a future meeting

ALL10.0/24 TREE ON PROSPECT TERRACE

Following discussions by the Members it was agreed to arrange 3 quotes from an arboriculturist to have the tree taken down. However, it was noted that the tenant had the right to remove the tree.

ALL11.0/24 ELECTRIC ON ALLOTMENT

Tenant has electrical cable running from his home to his allotment over the back lane. **AGREED:** to check if approval had been sought from the Town Council previously. If no approval found, request installation documentation and safety checks from the tenant. Tenant to be informed that if not cleared for the installation it must be removed at the tenant's costs. If approved historically tenant must have the installation inspected and copies of the inspection forwarded to the Town Council. All in favour

ALL12.0/24 VERMIN

Following reports of rats on a number of allotments on West Chilton Terrace. **AGREED:** to contact our pest control operatives to investigate and purchase any materials required.

ALL13.0/24 WATER POLICY 2024/25

Deferred to future meeting

ALL14.0/24 PLAYGROUND INSPECTION REPORT

Deferred to future meeting

ALL15.0/24 DENE BRIDGE ROAD PLAY AREA

Cllr. Bruce proposed that quotes be sought for a replacement piece of equipment before agreeing to pay for the repairs. Seconded by Cllr Malpas.

ALL16.0/24 TENNYSON ROAD PLAY AREA

Cllr. Malpas proposed, seconded by Cllr. Bruce to investigate scheme further and begin public consultation for inclusion in 2025 year programme of works.

ALL17.0/24 FLY TIPPING

Deferred to Full Council

ALL18.0/24 LITTER / DOG BINS

Deferred to Full Council

ALL19.0/24 FIND AND FIX PROGRAMME

Members were made aware of a programme of works to be carried out by DCC Find and Fix, to include painting of some benches, tidying up the area around the coal tubs, painting of railings and installation of the rubbish bins. **AGREED:** Members agreed to accept the programme works in full and to accept asset ownership with applicable. It was understood this was not DCC taking responsibility for these items in the future.

ALL20.0/24 EXCLUSION OF PRESS AND PUBLIC

Cllr. S.Sutherland proposed seconded Cllr. J.Houlihan and agreed to exclude due to the nature of business to be transacted both press and public.

ALL 21.0/24 ALLOTMENT REPORT

Following discussions, it was agreed that a Notice to Quit be issued for allotments HW14-19.

ALL 22.0/24 SMALL CLAIMS COURT UPDATE

Deferred to future meeting

ALL23.0/24 DATE OF NEXT MEETING

To be held Monday 20th May 2024 at 10.30am in Hutton House.

Signed: -

Mayor of Chilton
14th May 2024