



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council Cemetery Committee
held at Hutton House, Chilton, County Durham, on
Tuesday 27th June 2023.

Chairman: *Councillor S. Sutherland*

Present: *E. Bruce, J. Cairns, V. Collinson.*

In attendance: Cllr. J. Houlihan

Mr. J. Robinson Town Clerk

Members of the public: no members of the public present

CEM21.0/23. APOLOGIES

Cllr. A. Bruce (ill health), Cllr. P. Herbert (family issue), Cllr. P. Malpas (ill health),

CEM22.0/23 DECLARATION OF INTERESTS

Cllr. E. Bruce, V. Collinson due to having purchased plots in cemetery.

CEM23.0/23 MEMBER DISPENSATION

None.

CEM24.0/23 PUBLIC PARTICIPATION

None

CEM25.0/23 MINUTES OF MAY COMMITTEE

No issues raised.

CEM26.0/23 S.E. LANDSCAPE REPROT

Town Clerk advised Cllrs. J. Houlihan, P. Malpas and P. Herbert had undertaken a review meeting with the Town Clerk and S.E. Landscape. He also advised a subsequent meeting had been held in the Cemetery between Cllrs P. Malpas and P. Herbert with S.E. Landscape. Cllr. J. Houlihan gave a verbal report in respect of the meeting he had attended

and both he and Cllr. Malpas had started trial inspection regime

It was agreed Cllr. P. Malpas, J. Houlihan with the clerk undertake a monthly inspection linked to contract monitoring and to report back to the Committee.

CEM27.0/23 TREE SURVEY

It was agreed to undertake a tree survey of the whole site and to work with the Trustees of the Miners Welfare who are also requesting a similar survey. Cllr. V.Collinson requested a Tree Policy be drawn up for consideration at the September Policy and Resources Committee.

CEM28.0/23 SOUTHERN OUTER WALL

A suggestion had been made by Cllr. M.Young to take down the wall as the adjoining land was now owned by the Council for the extension. Members were concerned at this, as the land is currently on lease to a local farmer until a commencement date has been set. It was agreed to still obtain a quote for its repair and agenda in July and hopefully Cllr. M.Young will be present to allow the matter to be discussed fully.

CEM29.0/23 CEMETERY EXTENSION

Members considered the report from Mr. R. Earl, the Council adviser on the extension in regard to the road/footpath access across the site. It was agreed, proposed Cllr. J. Cairns, seconded Cllr. S. Sutherland and carried to remove the last 3 rows of graves from use to enable the road access to be created into the new site.

CEM30.0/23 GRAVE SIDE ORNAMENTS

The Town Clerk advise both Cllr. P. Malpas and P. Herbert had wished to discuss this issue as it arose at the site visit when discussing cutting of grass on graves. It was agreed to defer to the July meeting when both members will be present.

CEM 31.0/23 EXCLUSION OF PRESS AND PUBILC

This was agreed, proposed Cllr. J. Cairns seconded by Cllr. S. Sutherland.

CEM 32.0/23 INDIVIDUAL GRAVE

Town Clerk advised a headstone had been removed for cleaning by a family, but no stonemason was seen to re-erect it. Agreed to contact the family and request details of the stonemason involved.

CEM33.0/23 HEADSTONE TESTING

Town Clerk advised Mrs. A. Hall had confirmed with the company, and they will finish off the testing week commencing 3rd July 2023.

CEM34.0/23 DATE OF NEXT MEETING

To be held 6pm on Tuesday 25th July 2023

Signed: -

Mayor of Chilton
11th July 2023