



# CHILTON TOWN COUNCIL

**Minutes of a meeting of Chilton Town Council Community Committee**  
held at Hutton House, Chilton, County Durham, on  
Tuesday 26<sup>th</sup> September 2023.

**Chairman:** *Councillor S.Sutherland*

**Present:** *E. Bruce, V.Collinson, P.Herbert*

**In attendance:** Cllr. J.Houlihan

Mr. J. Robinson Town Clerk

**Members of the public:** no members of the public present

## **COM51.0/23. APOLOGIES**

Cllr. A. Bruce (ill health) K.Hornsby (family commitments), P.Malpas, (family commitments)

## **COM52.0/23 DECLARATION OF INTERESTS**

Nil.

## **COM53.0/23 MEMBER DISPENSATION**

None.

## **COM54.0/23 PUBLIC PARTICIPATION**

None

## **COM55.0/23 MINUTES OF JULY MEETING**

No issues were raised by members.

## **COM56.0/23 CHILTON DAY**

A brief discussion took place about the recent Chilton Day. An Event review meeting has been arranged for early December to review all events ready for 2024.

### **COM57.0/23 REMEBRANCE DAY**

It was agreed to arrange service on the same lines as 2022 and Mayor to lay roses as opposed to a poppy wreath.

### **COM58.0/23 REMEBRANCE SUNDAY**

Members agreed to a similar service/event on 12<sup>th</sup> November as in the past years.

### **COM59.0/23 CHILTON COMMUNITY CHAMPION**

Members agreed to run this once again. Cllr. J. Cairns last year said she would devise a marking sheet for applicants. Clerk to ascertain if she has undertaken same and then to advertise.

### **COM60.0/23 CHRISTMAS CARD COMPETITION**

Members agreed to work with Chilton Academy and ask if their pupils could complete entries by mid-November. Winning card to be printed in-house.

### **COM61.0/23 FIREWORK EVENT**

Members discussed the current arrangements for the event. Tickets to go on sale 1<sup>st</sup> October 2023

### **COM 62.0/23 LIGHT SWITCH ON EVENT 24<sup>TH</sup> NOVEMBER**

Members discussed arrangements for this event to date.

### **COM63.0/23 CHRISTMAS EVENTS**

Members considered events for the Christmas run up. It was agreed to only organise 2 Saturday morning Greet and Meet Santa events, 10am to 1pm on 2<sup>nd</sup> and 9<sup>th</sup> December 2023.

### **COM64.0/23 WREATH MAKING CLASSES**

It was agreed to hold 3 wreath making classes, 2<sup>nd</sup>, 5<sup>th</sup> and 9<sup>th</sup> December, mornings only. Cllr. E. Bruce to act as tutor. She requested assurance both Insurance and risk assessment will be arranged for this event. Town clerk agreed to undertake this action.

### **COM65.0/23 DATE OF NEXT MEETING**

To be held after the Cemetery Committee meeting on Tuesday 24<sup>th</sup> October 2023

Signed: -

Mayor of Chilton  
10<sup>th</sup> October 2023