



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council Allotment
held at Hutton House, Chilton, County Durham, on
Monday 23rd September 2024 at 10.30am

Chair: *Councillor S.Sutherland*

Present: *E. Bruce, P. Malpas, J. Houlihan, S. Reece*

Members of the public: 0 members of the public present

Finance and Admin Officer: A. Hall (Minutes)

ALL1.9a/24. APOLOGIES

Cllr. V. Collinson

ALL2.9a/24 DECLARATION OF INTERESTS

None.

ALL3.9a/24 MEMBER DISPENSATION

None.

ALL4.9a/24 INSPECTIONS (POLICY)

Discussions took place regarding the Inspections Policy and how this aligned with the Drone Policy, including how the drone footage contributed to the annual inspections.

Issues raised regarding specific plots, including anti-social behaviour, setting of fires, rubbish build up.

AGREED: To investigate the situation and ensure the Inspection Policy is followed to resolve.

ALL5.9a/24 ALLOCATIONS (POLICY)

Allocations completed and meetings arranged for 30 September by the Finance and Admin Officer. Policy to be reviewed.

AGREED: For items 4.9a and 5.9a above – it was agreed that a comprehensive management workflow be produced for inspections and allocations as well as reviewing the current policy (SR / AH)

Signed: -
Chair of Committee