



Minutes of the proceedings of the **CEMETERY COMMITTEE MEETING** held at  
Hutton House, Chilton on Tuesday 26<sup>th</sup> November 2024 at 7.27pm

**Present:** -- Chair -Cllr. P. Malpas

**Cllrs:** - E. Bruce, D. English, P. Herbert, J. Houlihan, S. Reece & S. Sutherland (Mayor)

**Town Clerk:** - Mrs. Joanne Dickinson (JD)

48. **Apologies for Absence** – Cllr V. Collinson

49. **Declarations of Interest**- None

50. **Member Dispensation** – None received

51. **Public Participation**- None present

52. **Approve and accept the recommendations therein-**

a. Minutes of Cemetery Committee Meeting held on 22<sup>nd</sup> October 2024

**The minutes were approved by the committee**

53. **Review the Resolution Log**- JD updated Members with actions/information from the Resolution Log.

The following were discussed-

a. The bench installation discussed at the Cemetery Committee Meeting on 22.10.24- minute number 44a. The bench has been installed by Cllr English. Resident visited the office and wanted to express his gratitude that Cllr English had helped to install the bench and collect it from him.

b. Trees to be removed from the 2 graves- Finance and Admin Officer was asked to see if there was information on the next of kin for the 2 graves. There was no information. On that basis Members agreed for the removal of the trees.

Chair of the Committee asked Members to consider a quote for the Letters to Heaven box to be painted as it looks weathered. A quote of £145 had been received to carry this out.

**Members agreed to accept this quote and the cost to come out of cost centre 4155.**

54. **Receive the year to date Financial Report and budget spend year to date**- No comments and already reviewed during P&R meeting.

55. **To confirm the date of the next meeting**- 21<sup>st</sup> January 2025

Meeting Closed at 7.35pm.

Cllr Pearl Malpas  
Chair of the Committee,  
21<sup>st</sup> January 2025