



# CHILTON TOWN COUNCIL

**Minutes of a meeting of Chilton Town Council**  
held at Hutton House, Chilton, County Durham, on  
Tuesday 10th January 2023.

**Chairman:** *Councillor M. Young (Mayor)*

**Present:** *E. Bruce, J. Cairns, V. Collinson, P. Davies, J. Houlihan, S. Sutherland, P. Herbert, K. Hornsby.*

**In attendance:** Mr. J. Robinson Town Clerk  
Mr. D. Shingleton

**Members of the public:** no members of the public present

## **OM166.0/22. APOLOGIES**

Cllr. A. Bruce (ill health), P. Malpas (ill health), L. Rundle (work)

## **OM167.0/22 DECLARATION OF INTERESTS**

Cllrs. S. Sutherland, V. Collinson, J. Cairns in respect of any matters referring to Durham County Council. Cllr. P. Herbert in regard to allotments as she is a current allotment tenant.

## **OM168.0/22. MEMBER DISPENSATION**

None.

## **OM169.0/22 PUBLIC PARTICIPATION**

None

## **OM170.0/21 REPORT OF MAYOR**

Cllr. M. Young reported on the events organised by the Council from 1st November till end of December 2022. They had all been very successful and well received by the Community. He wished to thank all members and officers who had assisted in any way.

## **OM171.0/22 MINUTES OF CHILTON TOWN COUNCIL HELD ON 12TH DECEMBER 2022**

Cllr. J. Cairns proposed seconded by Cllr. V. Collinson and agreed to accept the minutes of the Full Council. Cllr. E. Bruce requested it be noted she had not said the wreath structures were attached to the war memorial but had been placed on the war memorial.

### **OM172.0/22 2023/24 BUDGET**

The Mayor on behalf of Council welcomed Mr. D. Shingleton (Accountant) who jointly with the Town Clerk presented the 2023/24 Annual Budget report. It was noted no member had raised issues with the proposed budget or submitted any alterations. Mr. D. Shingleton advised members of the effect a zero, 1%, 2%, 3% rise would have on Council income and expenditure.

Cllr. J. Cairns proposed seconded Cllr. S. Sutherland to agree the proposed budget and to set a zero increase for the 2023/24 Civic year, a precept of £270,780. This was carried unanimously.

Cllr. M. Young thanked Mr. D. Shingleton for his advice and support.

### **OM173.0/22 LETTER FROM H.M. KING CHARLES III**

The Town Clerk advised the Town Council had received a card of thanks from H.M. King for the letter of condolence sent by the community at the time of the later Queen Elizabeth II death. It was agreed to frame the card and put it on display in Hutton House.

### **OM174.0/22 MTFP 2023 TO 2025**

Cllr. J. Cairns proposed seconded by Cllr. S. Sutherland and carried to endorse the report of the Town Clerk and to set a MTFP for 2023 to 2025 and undertake regular reviews at Policy and Resources Committee.

### **OM175.0/22 PCC BUDGET CONSULTATION**

Members noted the recent correspondence from the PCC in regards to her raising her precept by £10 annually.

### **OM176.0/22 COUNTY COUNCILLOR REPORT**

Cllr. J. Cairns reported on the following issues:

- a. There has been no meeting as yet in January at County Hall
- b. She had been involved in a number of local issues including the cleaning of roads and paths around the school and catholic club.
- c. Eden Arms no update as yet
- d. She is in discussions with Chilton Academy School in regards to her funding a door.

### **OM177.0/22 NEW YEARS HONOURS LIST**

Cllr. E. Bruce advised a resident of Chilton, Mrs. J. Barber had been awarded the BEM in the 2022 New Year Honours List. It was unanimously agreed for the Mayor To send her flowers of congratulations on behalf of the Chilton Community.

### **OM178.0/22 PLANNING**

No applications for consideration.

### **OM179.0/22 ANNUAL ASSEMBLY**

It was agreed to hold the 2023 Annual Town Assembly on Tuesday 2nd May at 6.00pm in St. Aidan's Church Hall.

### **OM180.0/22 MONTHLY MEETING DATES**

Cllr. J. Cairns proposed seconded by Cllr. S. Sutherland and agreed the income and expenditure report for the month of December 2022.

### **OM181.0/22 CORRESPONDENCE**

- a. Various invites to Civic functions, Mayor asked if any member wished to attend to advice Town Clerk.
- b. SLA with Durham County Council for Human Resources advice. It was proposed Cllr. S. Sutherland seconded by Cllr. J. Houlihan and agreed to sign the SLA for 2023/24 Civic year.
- c. Further details re Devolution deal from CDAL, received
- d. CDS inspections of all Council properties to be 11th January 2023
- e. NALC further information on Civility and Respect Project, received.
- f. NALC Local Leadership report, content noted
- g. Letter from Cllr. J. Cairns advising she is chasing up DCC officers in regards to cleaning the road/path in front of the school and catholic club
- h. DCC advising they will start the Pentlands Play are early February.
- i. INVICTA environmental report, content noted.

### **OM182.0/22 COMMUNITY DEVELOPMENT REPORT**

Members noted the tabled written community development plan and several members commented on the success of various projects. Cllr. E. Bruce asked for details on the warm space sessions and was advised applications have been made for funding but at this time not being held. Town Clerk advised Mrs. J. Jones is in the process of submitting a bid for funding towards a Craft group to be held on Tuesday mornings. The Town Clerk also advised currently Groundwork, Men's Group and Walking group are being very well supported by members of the community.

### **OM183/22 LAND REGISTRY**

The Town Clerk advised final documentation has been received from Land Registry transferring ownership of the cemetery extension land to Chilton Town Council from Earl and Countess Eldon.

### **OM184.0/22 REPORT ON DELEGATED POWERS OVER CHRISTMAS PERIOD**

Town Clerk advised the Mayor and Deputy Mayor made no delegated decisions during the holiday period.

**OM185.0/22 EXCLUSION OF PRESS AND PUBLIC**

It was proposed Cllr. J. Cairns seconded by Cllr. S. Sutherland and carried to exclude press and public from the remainder of the meeting.

**OM186.0/22 LEGAL PROCEEDINGS**

Town Clerk gave a report in regards to unpaid accounts, members agreed to pursue payment via small claims court.

**OM188.0/22 ADJOINING LAND TO HUTTON HOUSE**

Town Clerk and members gave a report on the site visit. It was proposed Cllr. J. Houlihan seconded by Cllr. S. Sutherland and agreed to adopt the proposed legal action as suggested by Council solicitors at the meeting.

**OM 189.0/22 SCHOOL LEASE**

Members received the report from DCC in regard to the playground lease. It was agreed to place on the June agenda for detailed discussion.

**OM190.0/22 DATE OF NEXT MEETING**

To be held 14th February 2023.

Signed: -

Mayor of Chilton  
10th January 2023