



CHILTON TOWN COUNCIL

Mayor Cllr. S. Sutherland

In accordance with Paragraphs 8 & 10(2) (b) of Schedule 12 of the Local Government Act 1972, I hereby summon you to attend a Meeting of Chilton Town Council to be held in Hutton House, Chilton on Tuesday 14th January 2025, commencing at 6pm.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest
3. To receive Member dispensations
4. Public Participation
5. To consider a Co-option Application for a Town Councillor Vacancy
6. Mayors Report
7. To approve minutes of the following meeting and recommendations there in –
 - a. Special Council Meeting held on 24th September 2024
 - b. Chilton Town Council meeting held on 12th November 2024
 - c. Special Council Meeting held on 17th December 2024
8. To receive minutes of the following committee meetings
 - a. Allotments Committee Meeting held on 21st October 2024
 - b. Policy and Resources Committee Meeting held on 22nd October 2024
 - c. Community Committee Meeting held on 22nd October 2024
 - d. Cemetery Committee Meeting held on 22nd October 2024

9. County Councillors Report

Correspondence

10. To consider a request from a resident to ask permission to start Rhyme Time Sessions in Hutton House from February 2025 onwards
11. To consider a request from a resident for the council to write to Morrisons regarding a recent incident with a delivery van and a parked car

Financial Matters

Agenda item 12b was deferred from the Special Council Meeting held on 7.1.25

12a. To review and approve the Grounds Maintenance Contractor for 1st April 2025 to 31st March 2028 following the request for references agreed at the Special Council Meeting on 17.12.24- added to the agenda on 13.1.25 after publication on 8.1.25.

12b. To set the precept for Chilton Town Council for April 2025 to March 2026.

13. Monthly Financial Reconciliation and Budget Review of year to date spend/available funds for each committee.
14. To receive the Interim Internal Audit Report

Policy and Procedural Matters

15. To consider options for the land use at Joes Field that has been reclaimed by the council
16. To agree the 2025 Annual Town Council Meeting date, time and venue
17. To adopt the Code of Conduct Policy– this policy was reviewed and recommended by the HR Committee at a meeting held on 22nd October 2024
18. To adopt the Officer/Member Protocol – this policy was reviewed and recommended by the HR Committee at a meeting held on 22nd October 2024
19. To consider a quotation for a new Security System in Hutton House (if information received prior to meeting).
20. To nominate a Councillor to be entered into the ballot for the Royal Garden Party 2025.

Standing agenda items

21. To receive an update on the Neighbourhood Plan
22. To receive the Charity Report
23. To receive an update on the Website
24. To receive and consider if any actions required from the Playground Inspection Reports

Exclusion of Press and Public

To **RESOLVE** that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

25. Disputed Land
26. Staffing update



Joanne Dickinson,
Town Clerk,
8th January 2025