



# CHILTON TOWN COUNCIL

Mayor Cllr. S. Sutherland

Chilton Town Council

You are summoned to a meeting of Chilton Town Council Allotment Committee to be held on Monday 20<sup>th</sup> January 2025 at 10.30am in Hutton House, Chilton

## Agenda

1. Apologies
2. Declaration of Interest
3. Member Dispensation
4. Public Participation (20 minutes)
5. Minutes of the meetings held on 25<sup>th</sup> November 2024
6. Report on number of tenants left to pay and vacancies
7. Camera surveillance
8. Rodenticide
9. End of tenancy procedures
10. Fencing West Chilton Terrace
11. Repairs and maintenance
12. Anti-social behaviour
13. Tenancy Agreement Documentation 2025-26
14. Review of Fees 2026-27
15. Community Garden
16. Correspondence
17. Water
18. Fly tipping

Exclusion of Press and Public

19. Allotment Report
20. Inspections - review Inspection Policy
21. Allocations - update on Allocation Meetings and to discuss new applications
22. Small claims update (incl insolvency of tenant)
23. Date of next meeting 17<sup>th</sup> February 2025

Anne Hall  
Finance and Admin Officer  
14<sup>th</sup> January 2025

To Committee members:- Cllrs. S. Sutherland, J. Houlihan, V. Collinson, E. Bruce, P. Malpas, R. Reece

All other members of Council for information. Please note member substitution must be notified to Town Clerk prior to the meeting.