



Minutes of the proceedings of the **CEMETERY COMMITTEE MEETING** held at
Hutton House, Chilton on Tuesday 28th January 2024 at 7.34pm

Present: -- Chair -Cllr. P. Malpas

Cllrs: - E. Bruce, D. English, P. Herbert, J. Houlihan, S. Reece & S. Sutherland (Mayor)

Town Clerk: - Mrs. Joanne Dickinson (JD)

56. **Apologies for Absence** – None
57. **Declarations of Interest**- None
58. **Member Dispensation** – None received
59. **Public Participation**- None present
60. **Approve and accept the recommendations therein-**
 - a. Minutes of Cemetery Committee Meeting held on 26th November 2024
RESOLVED- Cllr Sutherland proposed the minutes were accepted as a true record. Seconded by Cllr Reece. All agreed.
61. **Review the Resolution Log-** JD updated Members with actions/information from the Resolution Log. The following were discussed-
 - a. Replacement for area where water feature removed. Members agreed that no further action should be taken on this matter.
 - b. A member queried whether dogs were allowed to be in the cemetery and off their lead. The noticeboard is to be reviewed to see if there is a notice in about dogs being allowed in the cemetery and that only service dogs are allowed in the cemetery.
62. **Receive the year to date Financial Report and budget spend year to date-** No comments and already reviewed during P&R meeting.
63. **Consider utilising the cemetery building as a storage space for council resources-** Members discussed this request and agreed to a site visit from members to see what space there is and discuss at a future meeting.
64. **Receive an update on the recent tree works within the cemetery grounds-** Work took place on 21st January for works that that were identified in the tree survey from last year. As there has been a few storms since this tree survey was carried out JD has arranged for another survey to take place this week.
65. **Receive an update on the remaining pillar that needs removing-** Jimmy Tyers will remove this week. Members discussed the best way to remove the bricks that were removed from the cemetery walls and are stored next to the cemetery building. Members agreed to ask allotment tenants if they would like to collect some for use in the allotments. The request could also be put out to any resident on Facebook. JD was asked to contact Mr Stewy Bulmer for a quote to remove the waste from the Hambleton Way garage.
66. **Discuss the waste around the outer cemetery walls-** Cllr English asked Members for permission to clear away the rubbish and tidy up the area up to 2 metres out from the walls. Members agreed to this request.
67. **Review the Cemetery Grave Measurements Report-** This was added to the agenda after publication. Members reviewed the report attached as Appendix A.

RESOLVED- Cllr Sutherland proposed the committee agree to the 4 -foot spacing recommendation for future plots. It is not a 4 -foot plot. When cascading the information, it must be clear that the reason for the additional space is for walking space in between each grave. Seconded by Cllr Reece. All agreed.

Members also discussed the option of having a part of the cemetery for ashes only. This is to be discussed at a future meeting as part of the future mapping out of the cemetery.

68. To confirm the date of the next meeting- 18th March 2025

Meeting Closed at 8.00pm.

Cllr Pearl Malpas
Chair of the Committee,
18th March 2025