



Minutes of the proceedings of the **CEMETERY COMMITTEE MEETING** held at
Hutton House, Chilton on Tuesday 18th March 2025 at 7pm

Present: --Acting Chair -Cllr P. Herbert

Cllrs: - D. Bright, E. Bruce, V. Collinson, D. English, J. Houlihan, S. Reece & S. Sutherland

Town Clerk: - Mrs. Joanne Dickinson (JD)

69. **Apologies for Absence** – Cllr P. Malpas

70. **Declarations of Interest**- None

71. **Member Dispensation** – None received

72. **Public Participation**- None present

73. **Approve and accept the recommendations therein-**

a. Minutes of Cemetery Committee Meeting held on 28th January 2025

RESOLVED- Cllr Sutherland proposed the minutes were accepted as a true record. Seconded by Cllr English. All agreed.

74. **Review the Resolution Log-** JD updated Members with actions/information from the Resolution Log. The following were discussed-

- a. Site visit for members to look at the cemetery building to look at the internal building and the options for storage- this is to be carried out.
- b. The grounds maintenance contractor had highlighted that the concrete path needs monitoring at the entrance where the semi circle is. The land ownership is not on the DCC map as an adopted path. Options on how to repair the area to be looked into and to include looking at external opportunities. JD will take a look and take pictures and measurements. Members agreed that it should be aesthetically pleasing and will be monitored regularly by the Town Clerk and updates provided to the committee.
- c. Cemetery extension- JD has on her list to look into this after a potential time limit for the paperwork was mentioned at a previous meeting.

75. **Receive the year to date Financial Report and budget spend year to date-** No comments and already reviewed during P&R meeting.

76. **Consider a request from a resident to install 2 individual markers on 2 graves-** JD read out an email that had been received detailing this request and circulated a picture of the requested installation. Members discussed the request.

RESOLVED- Cllr Reece proposed that the committee agree to this request. Seconded by Cllr Sutherland. All agreed.

77. **To confirm the date of the next meeting-** 15th April 2025

Meeting Closed at 7.20pm.

Cllr Pearl Malpas
Chair of the Committee,
15th April 2025