



CHILTON TOWN COUNCIL

Mayor Cllr. S. Reece
Chilton Town Council

You are summoned to a meeting of Chilton Town Council Allotment, Open Spaces & Cemetery Committee to be held on Monday, 23rd June 2025 at 10.30am in Hutton House, Chilton

Agenda

1. Apologies
2. Declaration of Interest
3. Member Dispensation - The following dispensation has been provided to Committee Members on 20th May 2025 until May 2026 - **The dispensation will limit Cllr Herbert from participating in the discussion of and/or vote on the following matters which effect the allotment site on which they hold an allotment to a greater degree than any other allotment size within the parish:**
 - a. The eviction of an allotment holder on the West Chilton Allotment site;
 - b. The award of a grant/tender to the West Chilton Allotment site.
4. Public Participation (20 minutes)
5. Review Resolution Log for Cemetery and Allotments
6. To review and accept the Minutes of the Allotment, Open Spaces & Cemetery Committee meeting held on 2nd June 2025.

CEMETERY

7. Update on conditions report for the building

OPEN SPACES

8. Ornate noticeboard repairs

ALLOTMENTS

9. Repairs and maintenance (to be reviewed by Committee)
 - a. Gates - WCT sites update - quotes
 - b. WCT182 reported front and back fencing blown down and tree
 - c. WCT146/147 reported fence blown down
 - d. HW1 Fencing
10. Fencing - West Chilton Terrace - Quotes
11. To discuss Joint Tenancy arrangements - report from AH on findings from other areas
12. Community Garden - Meeting with Amy 14/7/25
13. Signage - agree wording
14. Correspondence - to consider a request for an allotment by ROC
15. Water
16. Fly tipping

EXCLUSION OF PRESS AND PUBLIC

17. End of Tenancy - to consider report from AH
18. To discuss tenancy situation PT90
19. Inspections
20. Allocations update
21. Date of next meeting : 21st July 2025

Anne Hall
Finance and Admin Officer, 18th June 2025

To Committee members:- Cllr Sutherland (Chair), Cllr Malpas (Vice Chair), Cllr Bruce, Cllr Herbert, Cllr Reece

All other members of Council for information. Please note member substitution must be notified to Town Clerk prior to the meeting.