



C H I L T O N T O W N C O U N C I L

Mayor Cllr. S. Reece
Chilton Town Council

You are summoned to a meeting of Chilton Town Council Allotment, Open Spaces & Cemetery Committee to be held on Monday 16 March 2026 at 10.30am in Hutton House, Chilton

Agenda

1. To receive apologies for absence
2. Declaration of Interest
3. Member Dispensation – The following dispensation has been provided to Committee Members on 20 May 2025 until May 2026 – **The dispensation will limit Cllr Herbert from participating in the discussion of and/or vote on the following matters which effect the allotment site on which they hold an allotment to a greater degree than any other allotment size within the parish:**
 - a. **The eviction of an allotment holder on the West Chilton Allotment site;**
 - b. **The award of a grant/tender to the West Chilton Allotment site.**
4. Public Participation (10 minutes)
5. Review Resolution Log for Cemetery and Allotments and Open Spaces
6. To review and accept the Minutes of the Allotment, Open Spaces & Cemetery Committee meeting held on 19 January 2026

CEMETERY

7. To consider if there are any further improvements to be made to the cemetery in the centenary year
8. To consider options and budget regarding the space where the building has been removed, including suggestions of a metal feather structure or seating area
9. To receive an update on the Memorials raised by the Ministry of Defence
10. To consider advice on a third interment

OPEN SPACES

11. To receive any fly tipping updates
12. To consider Town Council Open Spaces, planting and any action on stress testing for seasonal decorations

ALLOTMENTS

13. To receive any update on the Community Garden, and discuss and agree Councillor representation
14. To receive any fly tipping updates
15. To consider and agree a review of allotments' management and delegated authority to Officers
16. To consider use of water on allotments
17. To consider use of grass clippings from Miners Welfare by allotment tenants
18. To consider allotment plots allocations, correspondence and requests
19. Date of next meeting: to be confirmed
20. To RESOLVE that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted
21. To review and confirm actions on allotment non-compliance matters



Claire Llewelyn

Town Clerk

10 March 2026

To Committee Members:

Councillor P Malpas (Committee Chair)

Councillor D Bright (Committee Vice Chair)

Councillor Bruce

Councillor Herbert

Councillor Reece

To all Town Council Members for information