



## C H I L T O N T O W N C O U N C I L

Mayor Cllr. S. Reece  
Chilton Town Council

You are summoned to a meeting of Chilton Town Council Allotment, Open Spaces & Cemetery Committee to be held on Monday 20 April 2026 at 10.30am in Hutton House, Chilton

### Agenda

1. To receive apologies for absence
2. Declaration of Interest
3. Member Dispensation – The following dispensation has been provided to Committee Members on 20 May 2025 until May 2026 – **The dispensation will limit Cllr Herbert from participating in the discussion of and/or vote on the following matters which effect the allotment site on which they hold an allotment to a greater degree than any other allotment size within the parish:**
  - a. **The eviction of an allotment holder on the West Chilton Allotment site;**
  - b. **The award of a grant/tender to the West Chilton Allotment site.**
4. Public Participation (10 minutes)
5. Review Resolution Log for Cemetery and Allotments and Open Spaces
6. To review and accept the Minutes of the Allotment, Open Spaces & Cemetery Committee meeting held on 16 March 2026

### **CEMETERY**

7. To consider if there are any further improvements to be made to the cemetery in the centenary year
8. To consider options and budget regarding the space where the building has been removed, including suggestions of a metal feather structure or seating area
9. To consider matters relating to cemetery operations and management

### **OPEN SPACES**

10. To receive any fly tipping updates
11. To consider Town Council Open Spaces, planting, noticeboards and any other matters

### **ALLOTMENTS**

12. To receive any update on the Community Garden
13. To receive any fly tipping updates
14. To consider allotments management including operations, allocations, rent and charges, and access
15. To review fencing
16. To consider use of water on allotments
17. To consider any correspondence and requests
18. Date of next meeting: to be confirmed
19. To RESOLVE that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted
20. To review and confirm actions on allotment non-compliance and operational matters



Claire Llewelyn

**Town Clerk**

14 April 2026

**To Committee Members:**

Councillor P Malpas (Committee Chair)

Councillor D Bright (Committee Vice Chair)

Councillor Bruce

Councillor Herbert

Councillor Reece

**To all Town Council Members for information**