



C H I L T O N T O W N C O U N C I L

Mayor Cllr. S. Reece
Chilton Town Council

You are summoned to a meeting of Chilton Town Council Allotment, Open Spaces & Cemetery Committee to be held on
Monday 18 May 2026 at 6.00pm in Hutton House, Chilton

Agenda

1. To receive apologies for absence
2. Declaration of Interest
3. Member Dispensations
4. To note the Terms of Reference (within the Scheme of Delegation)
5. To review and accept the Minutes of the Allotment, Open Spaces & Cemetery Committee meeting held on 20 April 2026
6. Public Participation (10 minutes)
7. Review Resolution Log for Cemetery and Allotments and Open Spaces

CEMETERY

8. To consider if there are any further improvements to be made to the cemetery in the centenary year
9. To consider options and budget regarding the space where the building has been removed, including suggestions of a metal feather structure or seating area
10. To consider matters relating to cemetery operations and management

OPEN SPACES

11. To receive any fly tipping updates
12. To consider Town Council Open Spaces, planting arrangements, noticeboards and any other matters
13. To consider the Council's watering agreement
14. To consider bus shelter cleaning arrangements
15. Review of charges and process for the sale of dog bags

ALLOTMENTS

16. To receive any update on the Community Garden
17. To receive any fly tipping updates
18. To consider any correspondence and requests
19. Date of next meeting: 15 June 2026
20. To RESOLVE that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted
21. To consider delegation arrangements
22. To review and confirm actions on allotment management, issues, data, non-compliance and operational matters
23. To review charges for all allotments, gardens and garages
24. To consider matters relating to the Livin gardens and garages

Claire Llewelyn
Town Clerk
13 May 2026

To Committee Members:

Councillor P Malpas (Committee Chair)

Councillor D Bright (Committee Vice Chair)

Councillor Bruce

Councillor English

Councillor Reece

Councillor Zapert

To all Town Council Members for information