



C H I L T O N T O W N C O U N C I L

Mayor Cllr. S. Reece
Chilton Town Council

You are summoned to a meeting of Chilton Town Council Allotment, Open Spaces & Cemetery Committee to be held on
Monday 15 June 2026 at 6.00pm in Hutton House, Chilton

Agenda

1. To receive apologies for absence
2. Declaration of Interest
3. Member Dispensations
4. To note the Terms of Reference (within the Scheme of Delegation)
5. To review and accept the Minutes of the Allotment, Open Spaces & Cemetery Committee meeting held on 18 May 2026
6. Public Participation (10 minutes)
7. Review Resolution Log for Cemetery and Allotments and Open Spaces

CEMETERY

8. To consider if there are any further improvements to be made to the cemetery in the centenary year
9. To consider options and budget regarding the space where the building has been removed
10. To consider plaques for the Memorial Garden
11. To consider matters relating to cemetery operations and management

OPEN SPACES

12. To receive any fly tipping reports or updates (including allotments and other areas)
13. To consider arrangements and expenditure for seasonal displays including Christmas
14. To consider Town Council Open Spaces, noticeboards and any other matters
15. To review and consider planting, hanging baskets, planters, flowerbeds and floral arrangements
16. To consider an application for free trees or hedgerow saplings from the Woodland Trust
17. To consider a request for a memorial plaque on a bench to the front of Hutton House

ALLOTMENTS

18. To receive any update on the Community Garden, and consider its agreement with the Council
19. To consider fences, gates and locks on allotment sites
20. To consider any correspondence and requests
21. Date of next meeting: 20 July 2026

EXCLUSION OF PRESS AND PUBLIC

22. To RESOLVE that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted
23. To review and confirm actions on allotment management, issues, data, non-compliance and operational matters
24. To review charges for all allotments, gardens and garages
25. To consider matters relating to the Livin gardens and garages
26. To consider operational matters relating to open spaces

Claire Llewelyn

Town Clerk

9 June 2026

To Committee Members:

Councillor P Malpas (Committee Chair)

Councillor D Bright (Committee Vice Chair)

Councillor Bruce

Councillor English

Councillor Reece

Councillor Zapert

To all Town Council Members for information