



## CHILTON TOWN COUNCIL

Mayor Councillor S. Reece

In accordance with Paragraphs 8 & 10(2) (b) of Schedule 12 of the Local Government Act 1972, I hereby summon you to attend a Meeting of Chilton Town Council to be held at 6.00pm in Hutton House, Chilton on Tuesday 14 July 2026

### AGENDA

1. To receive apologies for absence
2. To receive declarations of interest  
*If Members are aware of any interest in relation to any items on the agenda, this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item, in accordance with the Code of Conduct. Please state the nature of the interest.*
3. To receive member dispensations
4. Public participation
5. Mayor's Report
6. To approve minutes of the following meetings and recommendations therein:
  - a) Chilton Town Council Annual and Ordinary Meeting held on 9 June 2026
7. County Councillor's Report
8. To review the Resolution Log and Clerk's Report, including an update on the repair of the Miners' Memorial (not owned by Chilton Town Council)

#### Correspondence

9. To consider correspondence received:
  - a) County Durham Association of Local Councils Annual General Meeting
  - b) Durham County Council Selective Licensing Scheme Consultation

#### Financial and Governance Matters

10. To approve the payment schedule
11. To note the detailed income and expenditure
12. To review earmarked reserves
13. To consider the Council's Insurance renewal and to approve the insurance arrangements
14. To approve a Solicitor to undertake legal work
15. To approve cyber security measures

#### Policy and Procedural Matters

16. To receive minutes from the following meetings and approve actions therein:
  - a) Allotment, Open Spaces and Cemetery Committee 18 May 2026
  - b) Junior Town Council meeting held on 5 June 2026
  - c) Finance, Audit, Risk and Health and Safety Committee meetings held on 15 June 2026 and 6 July 2026

17. To approve a risk assessment on the frequency of asset inspections
18. To consider the Town Council's website arrangements
19. To approve a flag schedule for the flagpole in front of Hutton House
20. To consider options and expenditure for playgrounds and potential funding
21. To review and consider the playground inspection regime including the next annual play inspections

#### **Planning**

22. [DM/26/00510/FPA](#) Clare Lodge, Durham Road, Chilton DL17 0HA
23. [DM/26/01522/FPA](#) 8A Charlotte Terrace, Chilton DL17 0HD

#### **Standing agenda items**

- a) To receive an update on the Neighbourhood Plan including the registration of the Church building as a Non Designated Heritage Asset
24. To receive the Miners' Welfare Charity Report
25. To approve decisions and expenditure on contractors and events in the Community and Events Working Group action log

#### **Community Matters**

26. To receive any update regarding the future of St Aidan's Church building
27. To receive any update regarding the request from the Parochial Church Council for Town Council involvement in discussions regarding St Aidan's Church Hall
28. To consider any initial feedback and regarding the approved event on Joe's Field in July 2026

#### **Exclusion of Press and Public**

29. To **RESOLVE** that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted
30. To consider the applications received for the Community Grants Funding and agree allocation of grants
31. To receive any update about the disputed land and consider associated expenditure
32. To receive an update about the Livin Garages
33. Staffing: to consider and note recruitment



Claire Llewelyn

**Town Clerk**

8 July 2026

**To: All Members of Chilton Town Council**

Councillors and the public are reminded of important Policies to assist with the meeting:

- [Standing Orders](#)
- [Recording of Meetings Policy](#)
- [Councillor Code of Conduct](#)