



C H I L T O N T O W N C O U N C I L

Mayor Cllr. S. Reece
Chilton Town Council

You are summoned to a meeting of Chilton Town Council Allotment, Open Spaces & Cemetery Committee to be held on
Monday 20 July 2026 at 6.00pm in Hutton House, Chilton

Agenda

1. To receive apologies for absence
2. Declaration of Interest
3. Member Dispensations
4. To note the Terms of Reference (within the Scheme of Delegation)
5. To review and accept the Minutes of the Allotment, Open Spaces & Cemetery Committee meeting held on 15 June 2026
6. Public Participation (10 minutes)
7. Review Resolution Log for Cemetery and Allotments and Open Spaces

CEMETERY

8. To consider if there are any further improvements to be made to the cemetery in the centenary year
9. To approve options, expenditure and budget regarding the space where the building has been removed, including a shelter or structure, seating and/or floral arrangements and ornamental items
10. To consider the updating of plaques for the Memorial Garden and charges for plaques
11. To consider matters relating to cemetery operations and management

OPEN SPACES

12. To receive any fly tipping reports or updates (including allotments and other areas)
13. To consider Town Council Open Spaces, noticeboards and any other matters
14. To review and consider planting, hanging baskets, planters, flowerbeds and floral arrangements
15. To consider options and expenditure for areas of Joe's Field

ALLOTMENTS

16. To receive any update on the Community Garden, and consider its agreement with the Council
17. To consider fences, gates and locks on allotment sites
18. To consider any correspondence and requests
19. Date of next meeting: 21 September 2026

EXCLUSION OF PRESS AND PUBLIC

20. To RESOLVE that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted
21. To review and confirm actions on allotment management, issues, data, non-compliance and operational matters
22. To review charges for all allotments, gardens and garages
23. To consider matters relating to the Livin gardens and garages
24. To consider operational matters relating to open spaces

A handwritten signature in black ink, appearing to read 'c j'.

Claire Llewelyn
Town Clerk
14 July 2026

To Committee Members:

Councillor P Malpas (Committee Chair)

Councillor D Bright (Committee Vice Chair)

Councillor Bruce

Councillor English

Councillor Reece

Councillor Zapert

To all Town Council Members for information