



CHILTON TOWN COUNCIL

Mayor Councillor S. Reece

In accordance with Paragraphs 8 & 10(2) (b) of Schedule 12 of the Local Government Act 1972, I hereby summon you to attend a Meeting of Chilton Town Council to be held at 6.00pm in Hutton House, Chilton on Tuesday 8 September 2026

AGENDA

1. To receive apologies for absence
2. To receive declarations of interest
If Members are aware of any interest in relation to any items on the agenda, this should be disclosed at this stage or when the interest becomes apparent during the consideration of an item, in accordance with the Code of Conduct. Please state the nature of the interest.
3. To receive member dispensations
4. Public participation
5. Mayor's Report
6. To approve minutes of the following meetings and recommendations therein:
 - a) Chilton Town Council Annual and Ordinary Meeting held on 14 July 2026
7. County Councillor's Report
- ~~8.~~ To review the Resolution Log and Clerk's Report

Note response sent re selective licensing
thanks from SSC Gym

Correspondence

9. To consider correspondence received:
 - a) Durham County Council Plan Consultation

Financial and Governance Matters

10. To approve the payment schedule
11. To note the detailed income and expenditure
12. To review earmarked reserves
13. To approve cyber security measures including insurance
14. To consider postage arrangements
15. To consider a waste toner recycling contract
16. To consider waste collections at Hutton House

Policy and Procedural Matters

17. To receive minutes from the following meetings and approve actions therein:
 - a) Allotment, Open Spaces and Cemetery Committee 20 July 2026
 - b) Junior Town Council meeting held on 26 June 2026
 - c) Finance, Audit, Risk and Health and Safety Committee meeting held on 1 September 2026

18. To review the risk register in particular regarding financial matters
19. To approve a risk assessment on use of play areas
20. To approve the Scheme of Delegation
21. To consider the Town Council's website arrangements
22. To consider cleaning of play areas, options and expenditure for playgrounds and potential funding, and the play inspection regime and required actions
23. Expenditure on allotment site clearance

Planning

24. [DM/26/01338/FPA](#) 41 Pennine Way Chilton DL17 0QE
25. [DM/26/01469/FPA](#) 3 West Close Cottages Chilton DL17 0PQ
26. [DM/26/01998/FPA](#) 15 Hambleton Way Chilton DL17 0RB
27. Section 106 Application Chilton Parish Church Hall

Standing agenda items

- a) To receive an update on the Neighbourhood Plan including the registration of the Church building as a Non Designated Heritage Asset
28. To receive the Miners' Welfare Charity Report
29. To approve decisions and expenditure on contractors and events in the Community and Events Working Group action log

Community Matters

30. To receive any update regarding the future of St Aidan's Church building
31. To receive any update regarding the request from the Parochial Church Council for Town Council involvement in discussions regarding St Aidan's Church Hall
32. To consider any feedback regarding the approved event on Joe's Field in July 2026

Exclusion of Press and Public

33. To **RESOLVE** that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted
31. To receive any update about the disputed land and consider associated expenditure including legal representation
32. To receive an update about the Livin Garages
34. To consider options for payroll provision
33. Staffing: to note and consider Cleaner recruitment, arrangements between the Council and the Miners Welfare Trust, and staffing matters and the pay award
35. To receive a report on complaints received by the Town Council

Complaints



Claire Llewelyn

Town Clerk

2 September 2026

To: All Members of Chilton Town Council

Councillors and the public are reminded of important Policies to assist with the meeting:

- [Standing Orders](#)
- [Recording of Meetings Policy](#)
- [Councillor Code of Conduct](#)