Chilton Town Council

Mayor Councillor S. Reece

You are summoned to a meeting of Chilton Town Council **Financial, Audit, Risk and Health and Safety Committee** to be held on Monday 2 November 2026 commencing at 6.00pm at Hutton House, Chilton

Agenda

1. To receive and accept apologies for absence
2. To receive declarations of interest on an agenda item
3. To receive Member Dispensations
4. To approve the minutes of the following meeting and recommendations therein-
    a. Financial, Audit, Risk and Health and Safety Committee Meeting held on 5 October 2026
5. Public participation

Financial and Governance Matters

6. To consider the financial transactions presented in the payment schedule Appendix 1
7. To review the detailed income and expenditure of the Council
8. Earmarked reserves
9. To consider requirements for the budget for 2027 to 2028

Risk Matters

10. To review policy, the Risk Register and associated risk assessments, and identify any matters that may need to be updated, amended or actioned
11. To review the asset risk inspections and agree any required actions
12. To consider tree management

Health and Safety Matters

13. To receive the playground inspection reports and agree any actions identified in the reports or reported by the Clerk, and to discuss the playground inspection regime
14. To consider any health and safety requirements for Hutton House, including legionella risk management, asbestos management and any other matters
15. To raise any health and safety matters for the Town Council

Other Matters

16. To consider emergency and resilience planning
17. Agree items to be taken to next Council Meeting
18. Date of next meeting
19. To RESOLVE that under Public Bodies (Admissions to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during consideration of the following item of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted
20. To consider Town Council lease arrangements

Claire Llewelyn
Town Clerk
28 October 2026

To: All Members of Financial, Audit, Risk and Health and Safety Committee
Councillor D. English (Chair)
Councillor E. Bruce (Vice Chair)
Open to All Members